

RECEIVED



EXPENSES CLAIM

Claim Number

53000

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name			Job Level	Payroll NO.	Department		
DAVID SMITH			H		DP EXECUTIVE		
Usual mileage to work							
NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.							
Date	Time		Full details of journey and charges.	Mode of travel	Car mileage		Receipt attached *
	Depart	Arrive			STD	PTR	
					45p	25p	£ p
01/08/14	07:40		Home to Stockport railway station	Car			
			Stockport to London	Train			
			Euston Square to Farringdon	Tube			2.20 No
			(Privacy International meeting)				
			Farringdon to Euston Square	Tube			2.20 NO
			Euston to Stockport	Train			
		16:00	Stockport to Wilmslow (office)	Car	12		5.40
			Stockport railway station car park				12.00 Yes
			Subsistence <i>over 5 hrs</i>				5.00 Yes
			sub-total		12	0	26.80
Other incidental expenses (e.g. telephone, postage)							
total amount claimed						26.80	
less cash advances received							
amount claimed for payment						26.80	
If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.							
DECLARATION							
I declare that the expenses claimed above have been actually and necessarily incurred by me in accordance							

* Receipts **must** be provided for subsistence claims and attached to the back of this form.

* If no break down is provided please add a brief description of the items consumed. Thank you.

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Associated Companies Ltd

EXPENSES CLAIM

Claim Number

61688

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name			Job Level	Payroll NO.	Department		
DAVID SMITH			H		DP EXECUTIVE		
Usual mileage to work							
NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.							
Date	Time		Full details of journey and charges.	Mode of travel	Car mileage		Receipt attached *
	Depart	Arrive			STD	PTR	
					45p	25p	£ p
07/08/14	07:30		Home to Stockport	Taxi			6.50 yes
			Stockport to Cambridge				
			(IBC's IT Law School)				
08/08/14			Cambridge to Stockport				
		15:10	Stockport to home	Bus			2.30 yes
			Subsistence over 5 hrs				2.30 Yes
							2.20 Yes
				sub-total	0	0	13.30
Other incidental expenses (e.g. telephone, postage)							
total amount claimed						13.30	
less cash advances received							
amount claimed for payment						13.30	
If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.							
DECLARATION							
I declare that the expenses claimed above have been actually and necessarily incurred by me in accordance							
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- * Receipts **must** be provided for subsistence claims and attached to the back of this form.
- * If no break down is provided please add a brief description of the items consumed. Thank you.

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International Commission of Officers

EXPENSES CLAIM

Claim Number

7367

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name		Job Level	Payroll NO.	Department			
DAVID SMITH		H		DP EXECUTIVE			
Usual mileage to work							
NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.							
Date	Time		Full details of journey and charges.	Mode of travel	Car mileage		Receipt attached *
	Depart	Arrive			STD 45p	PTR 25p	
26/06/14	10:50		Wilmslow to London	Train			
			Euston to Chancery Lane (Client event - Bird and Bird solicitors)	Tube			2.20
			Chancery Lane to Euston	Tube			2.20
		21:45	Euston to Wilmslow	Train			
			Subsistence				3.29 Yes
							1.95 No
			sub-total		0	0	9.64
Other incidental expenses (e.g. telephone, postage)							
total amount claimed						9.64	
less cash advances received							
amount claimed for payment						9.64	
If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.							
DECLARATION							
I declare that the expenses claimed above have been actually and necessarily incurred by me in accordance							

* Receipts must be provided for subsistence claims and attached to the back of this form.

* If no break down is provided please add a brief description of the items consumed. Thank you.

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Information Communications Office

EXPENSES CLAIM

Claim Number

62781

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name			Job Level	Payroll NO.	Department		
DAVID SMITH			H		DP EXECUTIVE		
Usual mileage to work							
NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.							
Date	Time		Full details of journey and charges.	Mode of travel	Car mileage		Receipt attached *
	Depart	Arrive			STD	PTR	
					45p	25p	£ p
24/06/14	11:45		Office (Wilmslow) to Sheffield (Increasing Resilience in Surveillance Societies - Project Policy Workshop)	Car	52		23.40
25/06/14		17:50	Sheffield to Stockport (Home)	Car	42		18.90
				sub-total	94	0	42.30
Other incidental expenses (e.g. telephone, postage)							
					total amount claimed	42.30	
					less cash advances received		
					amount claimed for payment	42.30	
If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.							
DECLARATION							
I declare that the expenses claimed above have been actually and necessarily incurred by me in accordance							

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EXPENSES CLAIM

Claim Number

16004

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name		Job Level	Payroll NO.	Department			
DAVID SMITH		H		DP EXECUTIVE			
Usual mileage to work							
NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.							
Date	Time		Full details of journey and charges.	Mode of travel	Car mileage	Receipt attached *	
	Depart	Arrive			STD 45p PTR 25p £	p	
17/06/14	08:50		Office (Wilmslow) to London	Train			
			Euston to St James Park (Seminar - Better Regulation Delivery Office & Food Standards Agency)	Tube		2.20	
			St James Park to Holborn (General Counsel Dinner - Hunton & Williams)	Tube		2.20	
18/06/14			Holborn to Euston	Tube		2.20	
		10:50	Euston to Wilmslow	Train			
			Subsistence			1.95	Yes
			sub-total		0 0	8.55	
Other incidental expenses (e.g. telephone, postage)							
total amount claimed					8.55		
less cash advances received							
amount claimed for payment					8.55		
If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.							
DECLARATION							

I declare that the expenses claimed above have been actually and necessarily incurred for the business.



EXPENSES CLAIM

Claim Number

30649

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name	Job Level	Payroll NO.	Department					
Christopher Graham			Chief Executive					
Usual mileage to work								
NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.								
Date	Time		Full details of journey and charges.	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD	PTR	£	p
					45p	25p		
30/06/2014	1350	*	Food on train on way to London				2.75	1
3/07/2014	1015	-	Taxi from office to Manchester airport	Taxi			16.00	2
	-	-	Taxi from Belfast City airport to Belfast office	Taxi			10.00	3
6/7/2014	-	2130	Taxi from Manchester airport to home	Taxi			15.00	4
RECEIVED								
* returned to office at 1240hrs on 2 July								
sub-total					0	0	43.75	
Other incidental expenses (e.g. telephone, postage)								
total amount claimed							43.75	
less cash advances received								
amount claimed for payment							43.75	
If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.								

DECLARATION

I declare that the above expenses are true and correct and have not been claimed elsewhere.

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EXPENSES CLAIM

Claim Number

36142

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name	Job Level	Payroll NO.	Department
Christopher Graham			Chief Executive

Usual mileage to work

NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.

Date	Time		Full details of journey and charges.	Mode of travel	Car mileage		Receipt attached ^a
	Depart	Arrive			STD 45p	PTR 25p	
30/06/2014	1350	-	Left the office				
02/07/2014	-	1240	Food on train on return to office - omitted from prev claim (attached)				2.95 1
08/07/2014	1650	-	Food on train on way to London				5.60 2
09/07/2014	-	-	Subsistence (24 hour rate)				30.00 *
10/07/2014	-	2200	Food on train on return to home				4.95 3
14/07/2014	1250	-	Cash tip for supper at hotel (receipt on GPC, copy attached)				1.50 **
15/07/2014	-	-	Taxi from hotel to BBC for early morning media interview	Taxi			5.00 4
	-	-	Breakfast (left too early for hotel's breakfast service)				4.00 5
	-	2000	Coffee while waiting for meeting at House of Commons				2.30 6
				sub-total	0	0	56.30

Other incidental expenses (e.g. telephone, postage)

PAID				total amount claimed	56.30
25 JUL 2014				less cash advances received	
RECEIVED				amount claimed for payment	56.30

If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.

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EXPENSES CLAIM

Claim Number

48295

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name			Job Level	Payroll NO.	Department		
DAVID SMITH			H		DP EXECUTIVE		
Usual mileage to work							
NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.							
Date	Time		Full details of journey and charges.	Mode of travel	Car mileage		Receipt attached *
	Depart	Arrive			STD	PTR	
15/07/14	07:50		Stockport to London	Train			
			Euston to Westminster	Tube			2.20
			(Annual Report Launch) -				
			(Bird and Bird Solicitors - meeting)				
			St James Park to Monument	Tube			2.20
			(Privacy and Big Data after NSA)				
			London Bridge to Euston	Tube			2.20
			Euston to Stockport				
		23:55	Stockport to home				
			Stockport railway station car park				12.00 yes
			Subsistence				3.60 yes
				sub-total	0	0	22.20
Other incidental expenses (e.g. telephone, postage)							
						total amount claimed	22.20
						less cash advances received	
						amount claimed for payment	22.20
If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.							

DECLARATION

I declare that the expenses claimed above have been actually and necessarily incurred by me in accordance

EXPENSES CLAIM

Claim Number

67889

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

Name	Job Level	Payroll NO.	Department					
Simon Entwisle	H		Executive					
Usual mileage to work								
NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.								
Date	Time		Full details of journey and charges.	Mode of travel	Car mileage		Receipt attached *	
	Depart	Arrive			STD 45p	PTR 25p	£	p
15.07.14	6.15		Car parking	rail			6.00	y
		18.30	Refreshments				4.30	y
sub-total					0	0	10.30	
Other incidental expenses (e.g. telephone, postage)								
							total amount claimed	10.30
							less cash advances received	
							amount claimed for payment	10.30
If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.								
DECLARATION								
I declare that the expenses claimed above have been actually and necessarily incurred by me in accordance								

ico.

Claim Number	
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54184

Name	Job Level	Payroll NO.	Department
Simon Entwisle	H		Executive

Usual mileage to work

NB - Only mileage in excess of your usual journey can be claimed. Please make the adjustment before entering into the STD mileage box, refer to the Expenses Guide if you are unsure. Thank you.

Other incidental expenses (e.g. telephone, postage)

Scanned

total amount claimed	49.20
less cash advances received	
amount claimed for payment	49.20

If this journey has incorporated an overnight stay at a hotel could you please note or append any comments (positive or negative) about the standard of the accommodation.

DECLARATION

I declare that the expenses claimed above have been actually and necessarily incurred by me in accordance with the Information Commissioner Expenses Guide.



EXPENSES CLAIM

Claim Number

42381

All expenses MUST be claimed in accordance with the Expenses Guide available on ICON Finance Section

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